

EMPLOYMENT

State Employment Opportunities

For an official list of vacancies or to apply, go to calpolyjobs.org. For help, call Human Resources at ext. 6-2236.

#103928 – Program Assistant (Administrative Support Assistant II), Academic Affairs, International Center, \$2,539-\$4,000 per month. Open until filled. Review begins Feb. 8.

#103920 – EOP Advisor/Coordinator/Specialist and Study Session/Student Success Seminar Coordinator (Student Services Professional II), Student Affairs, Student Academic Services. Up to two positions available. \$3,746-\$5,325 per month. Anticipated hiring range: \$3,746-\$4,008 per month. Open until filled. Review begins Feb. 15.

#103927 – Grants Analyst (Administrative Analyst/Specialist, Exempt I), Academic Affairs, Research and Economic Development, Grants Development Office. \$3,897-\$6,142 per month. Open until filled. Review begins Feb. 15.

#103922 – External Relations Director (Administrator I), Academic Affairs, Library Services. Salary commensurate with background and experience. Open until filled. Review begins Feb. 22.

Revised***

#103915 – HR Generalist (Confidential Administrative Support II), Administration and Finance, Human Resources. Salary commensurate with background and experience. Open until filled. Review begins Feb. 12.

Corporation Employment Opportunities

For an official list of vacancies, go to calpolycorporationjobs.org. For more information, call ext. 6-5800.

Operations Manager, Institute for Advanced Technology and Public Policy, \$50,772-\$76,148 per year.

Poly P Renovated and Ready for Reservations

A campus icon for decades, the Poly P has undergone several months of renovations by the California Conservation Corps to prevent erosion and create safer access. The 50-by-35-foot Poly P is now open to the public for hiking. ASI has also initiated a process through which students and campus groups can make reservations to decorate the local landmark for six days, Monday through Saturday. The respective group will have to repaint the Poly P white on the following Sunday. ASI will accept reservations starting Monday, Feb. 8.

ASI to Hold Forums Feb. 10 and 18 on UU Renovation and Expansion

ASI will hold two open forums to educate the Cal Poly and San Luis Obispo communities about a potential renovation and expansion of the University Union. The forums will be held from 5 to 6 p.m. Wednesday, Feb. 10, and 11 a.m. to noon Thursday, Feb. 18, in UU 204. The proposed remodel is part of the master plan for ASI-managed facilities developed through surveys, focus groups and open forums with students and campus partners. The research identified the UU as the ASI-managed facility with the greatest need for improvement. In a 2015 survey of more than 4,800 students, 68 percent indicated they were likely to support a fee increase to pay for renovation and expansion of the UU. Students will have an opportunity to vote on the subject in an advisory student referendum Feb. 24-25.

Interview Question Database Created for Selection Committees

The Human Resources Talent Acquisition team has created the Interview Question Database (IQDB). The first iteration combines all approved interview questions into a single document that can be filtered by unit, job code, classification series, recruitment or question. Future iterations will add features and improve usability. Questions from the database do not need to be re-approved by HR, though new questions or changes will need to be reviewed and approved. To provide feedback, contact Samson Blackwell at sblackwe@calpoly.edu.

Nominations for Outstanding Staff Award Needed by Feb. 5

Staff employees, faculty members, and department or division heads are encouraged to submit nominations for the Outstanding Staff Award. The deadline to submit a nomination for the 2015-16 award is Friday, Feb. 5. To be eligible, nominees must be permanent, full-time employees of the university, Corporation or ASI who have completed at least three years of employment as of Dec. 31, 2015. Ten-month employees are eligible. Employees represented by bargaining unit No. 3 (faculty), former recipients of the award, and student assistants are not eligible. For more information, contact Administration and Finance Division at ext. 6-2171.

Feb. 5 Deadline for Outstanding Student Employee Award Nominations

Faculty and staff members can show their appreciation for student employees by nominating them for the university's 2015-16 Outstanding Student Employee of the Year (OSEY) award. Nominees must have completed at least six months of part-time student employment during the academic year June 1, 2015, to May 31, 2016. Eligible candidates include state, ASI and Cal Poly Corporation student employees. Nominees can be Federal Work-Study and non-Federal Work-Study students. Cal Poly's OSEY will be announced in April. The winner will be entered into the state competition and might go on to regional and national competitions. The national winner is announced during National Student Employment Week, the second week of April. Submissions are due to Barbara Rollins in Financial Aid by Friday, Feb. 5.

Vista Grande Closed for Lunch Friday, Feb. 19

Vista Grande Restaurant will be closed for lunch Friday, Feb. 19. The Burger Bar will remain open for its regular hours that day.