

EMPLOYMENT

State Employment Opportunities

For an official list of vacancies or to apply, visit calpolyjobs.org. For help, call Human Resources at ext. 6-2236.

#103544 – Operations Analyst (Administrative Analyst/Specialist – Exempt I), Academic Affairs, College of Science & Mathematics, Biological Sciences. \$3,897-\$6,022 per month. Open until filled. Review begins March 9.

#103575 – Web and Social Media Communications Specialist I/II (Public Affairs/Communications Specialist I/II), College of Science & Mathematics, Dean Operations. PA/CS I: \$2,923-\$4,512 per month; PA/CS II: \$3,515-\$5,429 per month. Open until filled. Review begins March 12.

Corporation Employment Opportunities

For an official list of vacancies or to apply, visit calpolycorporationjobs.org. For help, call Human Resources at ext. 6-1121.

Administrative Assistant, full-time, \$14.30 per hour. Position open until filled. Review begins March 6.

Estate Planning Seminar to be Held March 18

Human Resources will offer a seminar on estate planning Wednesday, March 18. The seminar will be held three times, from 11 a.m. to noon, noon to 1 p.m., and 4 to 5 p.m. in UU 218. It will be presented by Michael Barragan, financial advisor with Valic, one of the five CSU-sponsored vendors. The seminar will help attendees plan for unanticipated disabilities or injuries and arrange for the distribution of assets at death. Estate planning is important for everyone – not just the wealthy, retired, or elderly. Good estate planning often means more to families with modest assets because they can least afford any losses. To register, go to my.valic.com/SeminarRegistration and use registration code 4116SAN11AA.

Seminar on Savings Plus to be Held Three Times on March 19

Human Resources will present a financial planning workshop from Savings Plus. The same 45-minute workshop will be held at 11 a.m., and 12:30 and 3 p.m. Thursday, March 19, in UU 216. The workshop, titled "Put Savings Plus to Work For You," demonstrates the benefits of saving for retirement, how Savings Plus can help you reach your financial goals, and details about how to enroll, invest, and prepare if you are near retirement. The Savings Plus program is a long-term savings program designed by the state of California to supplement employee retirement income. There are two deferred compensation plans available for eligible employees: 401k and 457 plans. Both plans offer convenient payroll deductions on a pre-tax or after-tax basis, and other benefits. To be eligible to enroll, employees must be a state CalPERS member. Attendance is subject to supervisory approval and based on departmental operational needs. To register, call 805-459-2005, email ralph.hoskins@aonhewitt.com, or go to savingsplusnow.com. One-on-one appointments are also available for complex financial planning guidance.

Information Session on Retirement and Medicare to be Held March 25

Human Resources has partnered with the Health Insurance Counseling and Advocacy Program, a local nonprofit organization, to provide an information session on retirement and Medicare. Spouses and partners are welcome to attend. The session will be held from 11:30 a.m. to 1 p.m. Wednesday, March 25, in the Kennedy Library, Room 202A. Attendance is subject to supervisory approval and based on departmental operational needs. Space is limited. To reserve a seat, email humanresources@calpoly.edu, or call ext. 6-5436.

Learn About CSU Fee Waiver Benefit

The fee waiver program provides eligible faculty, staff and management employees the opportunity to attend classes at CSU campuses at greatly reduced rates. This benefit may also be transferred to eligible dependents. For information regarding eligibility, guidelines, procedures and deadlines, visit the Administration & Finance website. For more information, contact Terizza Miller at tmiller@calpoly.edu or ext. 6-7354.

Vanpool Openings

The Cal Poly Vanpool allows riders to earn rideshare credits, and save gas money and wear-and-tear on their vehicle. There are vans available for commuters from Atascadero, Arroyo Grande, Santa Maria and Templeton. For more information, contact Dominique Bonino, Commuter & Access Services coordinator, at ext. 6-6680. Be sure to ask about a free trial ride.

Have Extra Intra-Campus Envelopes

Distribution Services redistributes intra-campus envelopes. If your department has envelopes that are not being used, Distribution Services asks you to bundle them and leave them with the regular mail drop. They will be picked up during a regular mail run.

Sidewalk Sale at University Store March 3-5

The University Store will kick off March Madness with a sidewalk sale March 3-5. Save up to 75 percent on your favorite Cal Poly apparel, supplies and more.